

TROOP 395 – Eagle Rank Process

Troop 395, Heart of America Council, Trailhead District:

Eagle Rank Application Process

Earning the Eagle rank is a process that includes first becoming a Life scout. As a Life Scout, you must complete earning specific merit badges, serving a leadership position in the Troop, and executing a major service project while remaining an ACTIVE member of the Troop. In addition to these basic requirements, you must take part in an extensive application process that includes interviews (reviewing your project plan and final result), writing a letter to the Troop Committee, writing a letter about your future life's ambitions, and obtaining letters of recommendation from several people in the community. If you are successful in completing this application process, you will then be scheduled for an Eagle Board of Review at the District level. The process is not simple. The most important thing for you to do is **GET STARTED! You must complete all the requirements before your 18th birthday.**

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Eagle Rank Requirements (BSA)

AS A LIFE SCOUT

1. Be active in your troop, for a period of at least six months after you have achieved the rank of Life Scout. **(ACTIVE MEANS PARTICIPATING IN TROOP MEETINGS, CAMPOUTS AND EVENTS)**
2. Demonstrate that you live by the principles of the Scout Oath and Scout Law in your daily life. List on your Eagle Scout Rank Application the names of individuals who know you personally and would be willing to provide a recommendation on your behalf, including parents/guardians, religious, educational, and employer references.
3. **Complete a total of 21 Merit Badges, of which 13 are SPECIFIC Eagle required badges.**

Eagle Required Merit Badges:

[First Aid](#), [Citizenship in the Community](#), [Citizenship in the Nation](#), [Citizenship in the World](#)
[Communication](#), [Cooking](#), [Personal Fitness](#), [Personal Management](#), [Camping](#), [Family Life](#)
[Emergency Preparedness](#) OR [Lifesaving](#) (Either One)
[Environmental Science](#) OR [Sustainability](#) (Either One)
[Swimming](#) OR [Hiking](#) OR [Cycling](#) (One of the Three)

4. While a Life Scout, serve actively in your unit for a period of six months in one or more of the following positions of responsibility. List only those position served after your Life board of review date.
 - o **Boy Scout troop.** Patrol leader, assistant senior patrol leader, senior patrol leader, Venture patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, historian, quartermaster, junior assistant Scoutmaster, chaplain aide, instructor, webmaster, or Leave No Trace trainer.
5. While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than Boy Scouting.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start.
6. Take part in a unit leader conference.
7. Successfully complete an Eagle Scout board of review. In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service. (This requirement may be met after age 18; see below.)

AGE REQUIREMENT ELIGIBILITY. Required merit badges, 6 months Position of Leadership as a Life Scout, and Eagle project must be completed **before the Scouts 18th birthday**. Eagle Board of Review can be completed after the Scouts 18th birthday (with limitations).

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Eagle Project Process

1. Find a Project, get a sponsor.

2. Download the Eagle Project Workbook. Fill out the workbook and define your project plan. (see Eagle resource files below). Your Eagle coaches will help you to understand how to fill out the workbook. Current Eagle coaches for Troop 395 are:

Mr. Jeff Silkman (913) 558-1602 jsilkman@molycop.us

Mr. Barry Fowler bfowler315@gmail.com

3. Appear before the Trailhead District “Round Table” review board for project approval and “go-ahead”.

After you complete sections 1 through 3 of your Eagle Project workbook, you must appear before the Trailhead District Eagle roundtable review board. This is held at the Trailhead district meeting once per month at the Emmanuel Baptist church on Metcalf. The reviews are held on the first Thursday each month at 7:00 PM. **Show up (In full class A)** with your project work book in hand and sign up on a first come first served basis to meet with a TH district Eagle advisor. The advisor will sit down one-on-one with you and review the project plan. If you are sufficiently prepared, you will be “approved” and will then officially be allowed to begin executing your project. You may be asked to modify your plan or make specific changes and then meet at a later date (usually later in the month) with the advisor to get the approval.

4. Execute your project plan.

After the approval is received, you execute the plan and do the project. If the time line drifts, or changes are made, that’s OK as long as it is documented. The project is all about the scout managing others, and overcoming the challenges associated with project leadership.

5. Complete your project final write up.

Once you have completed the project, you will complete the final project write up. This is done by completing section #4 of your Eagle Project workbook. This section details how the project went, what you learned, and contains the sign off from the sponsoring organization.

6. Appear before the Trailhead District “Round Table” review board for final project approval and “sign-off”.

Once all this is done, you will complete the Eagle Scout application (with the help of Dave Schlader – our advancement chair) which details all the requirements for your Eagle are complete (Required Merit badges, Leadership positions, committee approval etc., letters of recommendation, letter of

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life's ambitions, letter to the troop committee). You will then appear once again at the district roundtable for final approval of your project and verification of your application

THIS IS A 100% PERFECT CLASS "A" UNIFORM EVENT.

- Scout uniform shirt with proper patches, rank, and position of responsibility.
- Sash with ALL merit badges earned.
- Scout uniform pants or shorts.
- Scout belt or built in official pants buckle.
- Scout Socks
- Shoes or boots (appropriate)
- Any honors decorations (M-O-S claws, Religious medals, for example)

ALSO

- Your completed Scout Handbook (must be completed properly)
- Your Eagle project Workbook.
- All application forms and signatures.

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Eagle Board of Review

Finally, if your Eagle rank application is accepted (including final project sign-off) at the Trailhead District roundtable (your second visit), you will then be scheduled for an Eagle Board of Review. This falls on the 3rd Thursday of the month also at Emmanuel Baptist. You will appear before a Board of Adults, typically 3 from the Troop 395 committee, and also a TH District Eagle Advisor who will chair the board. You will participate in an interview with the board and your advancement to Eagle will be determined.

THIS IS ANOTHER 100% PERFECT CLASS “A” UNIFORM EVENT.

- Scout uniform shirt with proper patches, rank, and position of responsibility.
- Sash with ALL merit badges earned.
- Scout uniform pants or shorts.
- Scout belt or built in official pants buckle.
- Scout Socks
- Shoes or boots (appropriate)
- Any honors decorations (M-O-S claws, Religious medals, for example)

ALSO

- Your completed Scout Handbook (must be completed properly)
- Your Eagle project Workbook.

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EAGLE RESOURCE FILES ON-LINE:

<http://www.hoac-bsa.org/trailhead-advancement>



Trailhead District Advancement

Districts > Trailhead > [Advancement](#)



Eagle Scout Resources

Eagle Project Submissions take place during Roundtable, held the first Thursday of each month (except July) at Emanuel Baptist Church, 10100 Metcalf, (northwest corner of 103rd & Metcalf).

Eagle Boards of Review take place on the third Thursday of each month (except July) at Emmanuel Baptist Church, 10100 Metcalf (northwest corner of 103rd & Metcalf). Please enter the church from the south entrance and proceed to the second floor. Look for signage. [CLICK HERE](#) for a map to the church.

- [Initial Eagle Project Checklist](#)
- [Eagle Scout Board of Review Prep](#)
- [Heart of America Council Life to Eagle Guide and Reference Letters](#)
- [Eagle Scout Rank Application](#)
- [Trailhead District Eagle Scout Advisor Information](#)
- [Eagle Scout Palm Application](#)
- [Alternate Eagle Scout Rank Merit Badges Application](#)
- [Guide to Advancement \(Web | PDF\)](#)
- [Eagle Scout Project Workbook](#)
- [Boy Scout Advancement Resources](#)

Key files:

[Heart of America Council Life to Eagle Guide and Reference Letters](#) – Step by Step guide for entire Life to Eagle process. Also includes templates for Eagle Scout application and letters of reference. (Download for your use)

[Eagle Scout Rank Application](#) – This is the actual Eagle application editable form that is used AFTER all Merit Badges are earned, and project is COMPLETE. (Download for your use)

[Eagle Scout Project Workbook](#) – This is the editable PDF file you **MUST** use for writing up your Eagle project from beginning to end. You will need Adobe Acrobat reader on your computer to use the file (free software download). You must DOWNLOAD the file to your computer and then you can edit the fields in the document as you work through your project write-up.