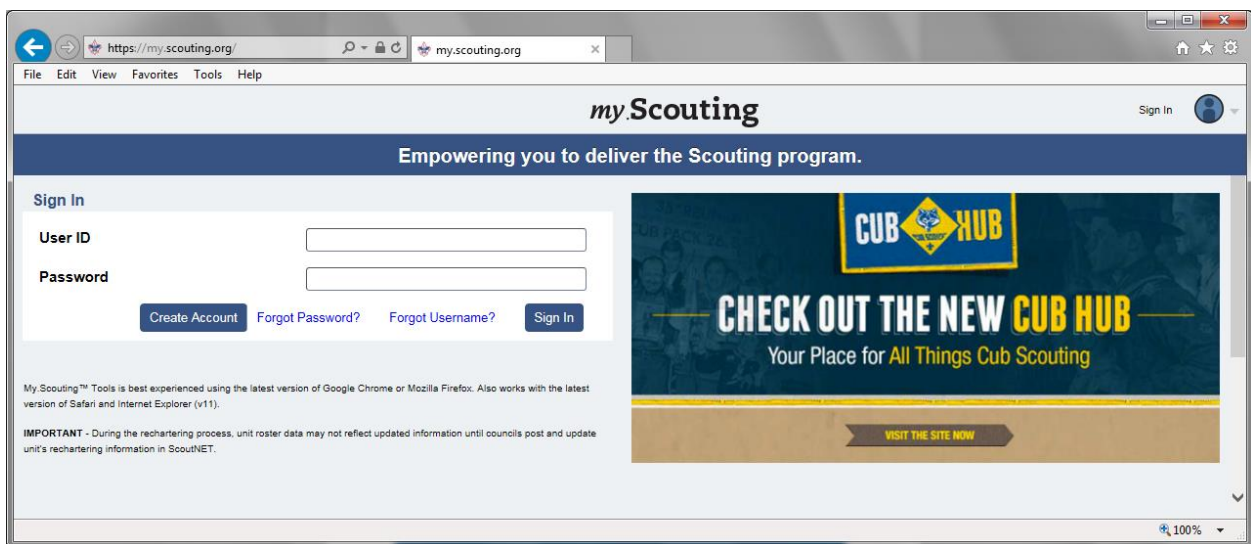



## Troop 0395 Essential Adult Training

In order to participate as an adult volunteer in Troop 0395, an adult must have training from two programs – Boy Scouts of America (BSA) Youth Protection, and Archdiocese of Kansas City Kansas VIRTUS.


### BSA Youth Protection

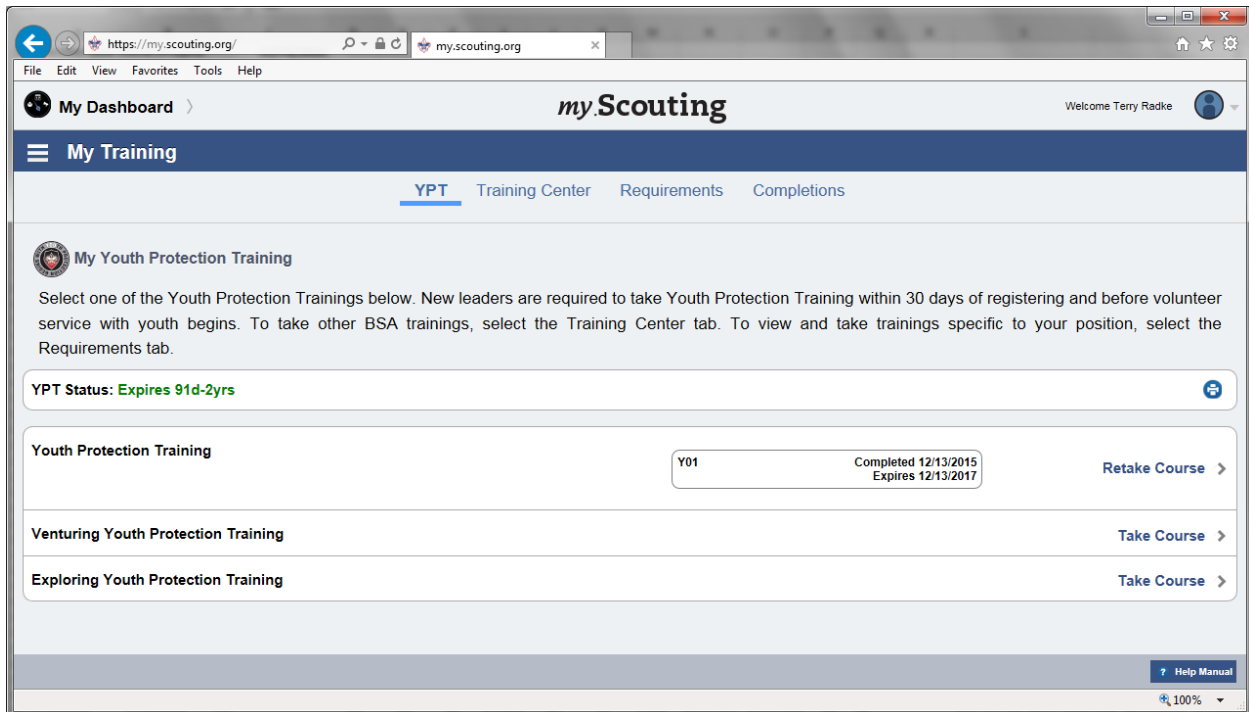
BSA requires each adult registered with BSA to have current BSA Youth Protection training. The training can be completed at **My.Scouting** online through [my.scouting.org](https://my.scouting.org). The training takes less than 30 minutes, and expires after two years. Each person should have an account or create one at that site. If you had an account on the legacy training site (MyScouting), use the same user ID and password to login to **My.Scouting** – you do not need to and should not create a new account on the new site.



After logging onto the site, find the  **Home** > button on the upper left hand side of the page.



Click the  **Home** > button to access the menu, and from the menu select **My Dashboard**. The **My Dashboard** screen will open to **My Training** and the **YPT** tab. From this screen, note a section with your current YPT Status and a printer icon to access a certificate of your training, and a Youth Protection Training course section with your course completion and expiration dates and a link to take or retake the course. **Take the Youth Protection Training from this site.** Venturing and Exploring courses are not needed for participation in a Troop.




After completing Youth Protection training, print or electronically capture and save the training validation certificate provided. If your training has or will expire before re-charter, you may be asked to provide a copy of the validation to the Troop.

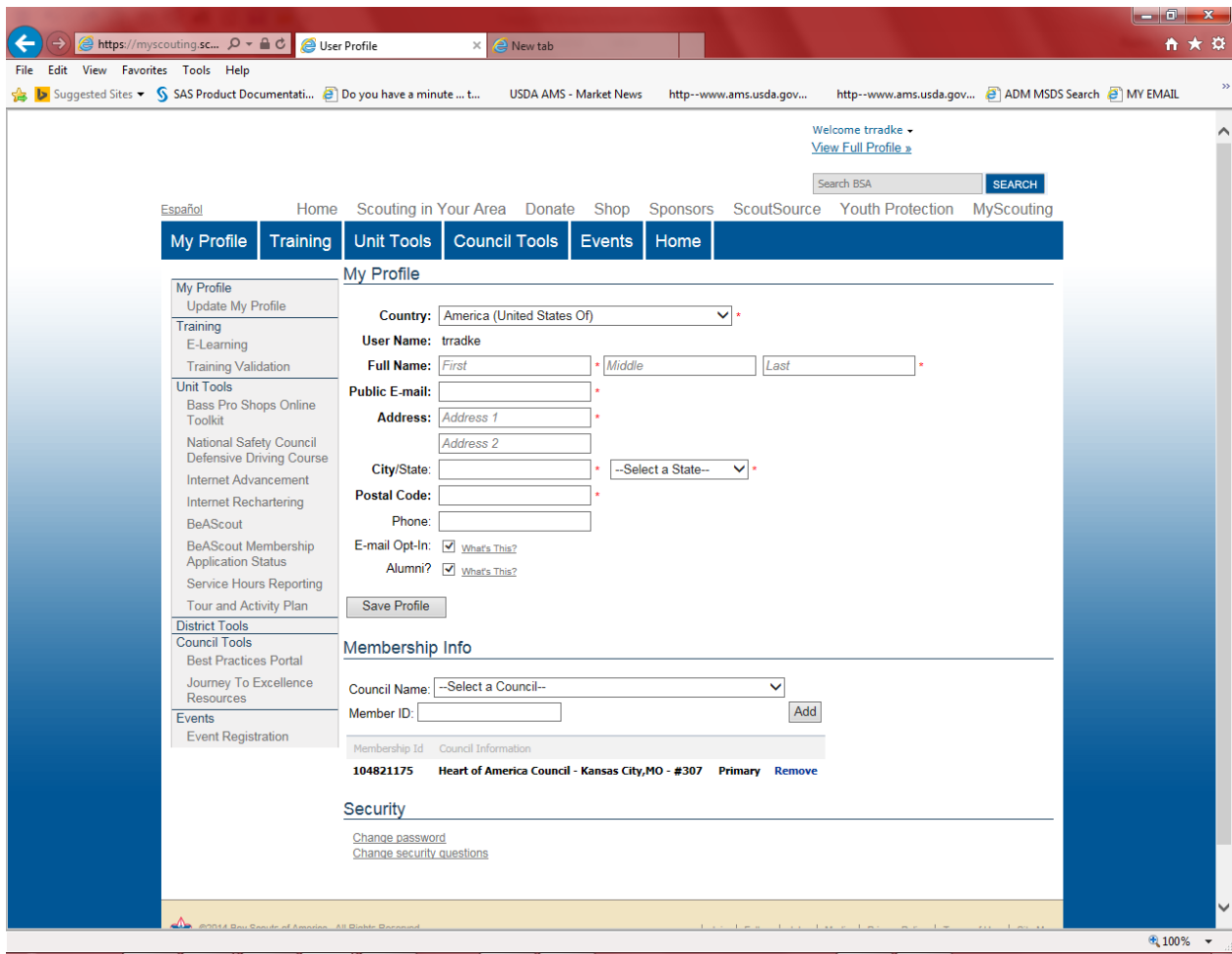
Note there are other tabs besides **YPT** on the **My Training** page: **Training Center**, **Requirements** and **Completion**. These will list other courses you may want to investigate (consult troop leadership if interested), the training requirements and status for your BSA registered position, and a list of all the courses you've completed with access to certificates.

Remember that BSA Youth Protection training expires after two years and must be retaken by the adult volunteer. Many adults simply make this training something they take annually to be sure they are up-to-date.

Because an adult who wants to be registered must be current in their training at the time of Troop re-chartering, the Troop suggests BSA Youth Protection training through at least Feb 1 at the time of re-charter in January of that year. Also, in order to attend summer camp or other official BSA activities, Youth Protection must be current, so update training as needed prior to the activity.

A user may also check and update his Profile and Account settings on **My.Scouting** by clicking the “sandwich”  icon to access **My Profile** and **My Account** pages. A user can verify that his BSA Member ID is associated with **My.Scouting** on the **My Profile** and **My Account** page.

The association of a BSA Member ID with his training account is important, and only needs to be completed once for a Council membership. As of this time (Dec 2015) it does not appear that a user can associate his BSA ID with his training account on the **My.Scouting** site. To do that, access the Legacy MyScouting site at [myscouting.org](http://myscouting.org) and log in using the same user ID and password as for **My.Scouting**. Click the “My Profile” tab on the main page after login. Check that your BSA Member ID is listed with the Heart of America Council at the end of the Membership Info section, like seen below (note that some personal information normally present in the screen shot below has been deleted intentionally).



If it is not, select the Heart of America Council from the Council Name drop-box, type in your BSA Member ID, and click Add. Then any current training and future training will be associated with and credited to your BSA Member ID.

## VIRTUS

The Archdiocese of Kansas City requires all adults with any contact with children through parish and Archdiocese programs to have VIRTUS training. Because the Troop is sponsored by the parish, Troop adult volunteers must be VIRTUS trained. The training requires completion of an in-person session and completion of required paperwork. Contact the parish office (913.649.1337) or Troop leadership for more information.

In addition to the initial training session, adults are required to keep up-to-date with monthly training bulletins at [www.VIRTUS.org](http://www.VIRTUS.org). After login to the VIRTUS site, see the Training Bulletin Report section on the right side of the screen, and click in the "Click here to see your complete report" link to access bulletins.



The screenshot shows a web browser window displaying the VIRTUS Online website. The browser's address bar shows the URL <https://www.virtuson...>. The website header includes the text "A PROGRAM AND SERVICE OF THE NATIONAL CATHOLIC RISK RETENTION GROUP, INC." and the logo "VIRTUS<sup>®</sup>Online". The user is logged in as "Terry Radke" and is viewing the "Archdiocese of Kansas City in Kansas" page. The main content area features a training bulletin titled "Protecting God's Children for Adults" by Bill Woolf, with the sub-heading "Pimps and Prostitutes: Society Has it Backwards". The bulletin text discusses profanity and its impact on children. A "Quick Search" box and a "Training Bulletin Report" section are also visible. The report section states: "You are current on your training bulletins. Click here to see your complete report". The browser's status bar at the bottom shows the URL <https://www.virtusonline.org/mytraining/MyTrainingReport.cfm> and a zoom level of 100%.

If you are not receiving notification of these bulletins, contact the parish or Archdiocese VIRTUS administration. Troop volunteers may be audited for completion of these bulletins.